

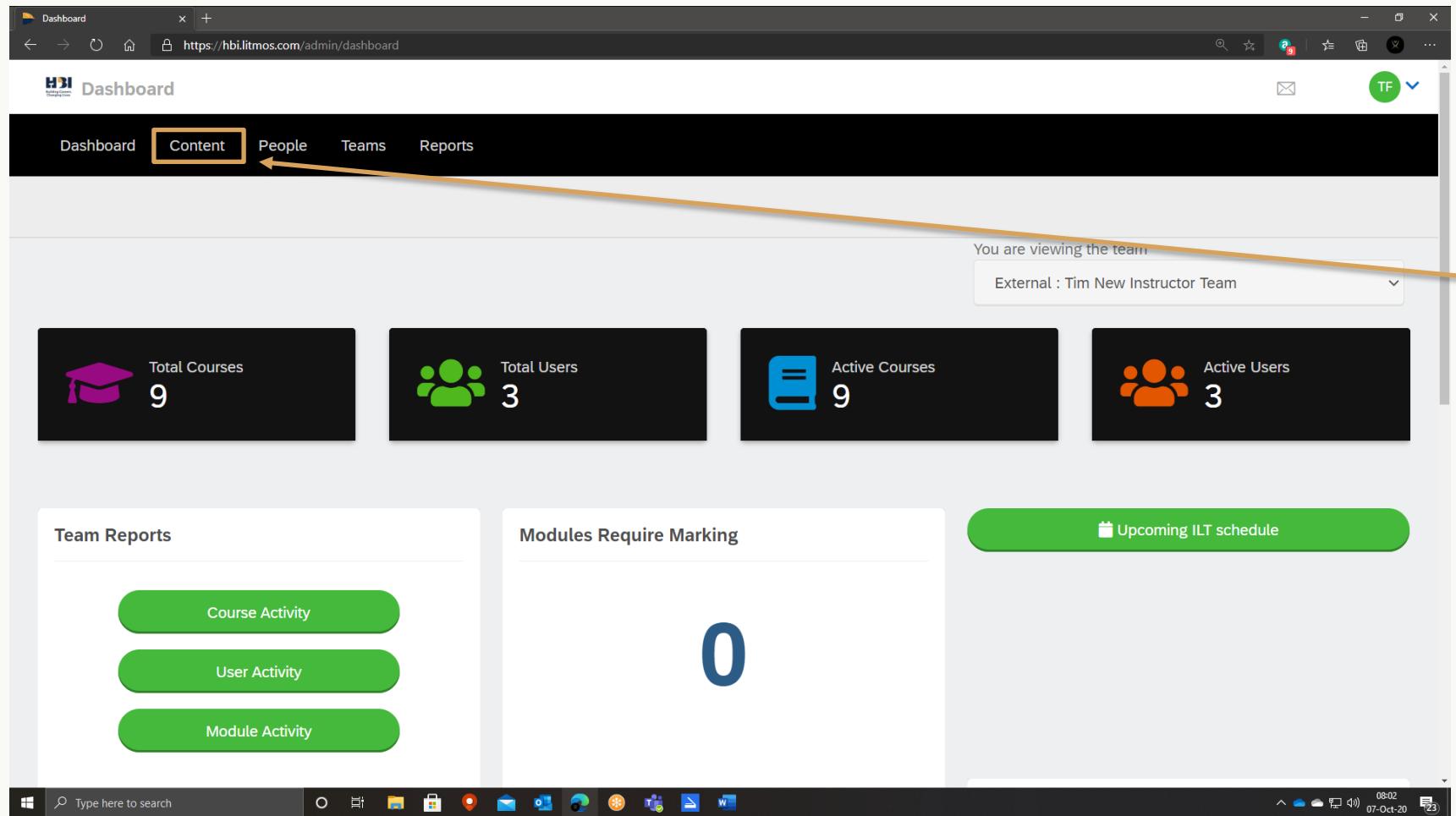


Building Careers.
Changing Lives.

A black and white photograph of a young man wearing a white hard hat and safety glasses, standing in front of a wooden building under construction. He is holding a long, yellow level tool. The background shows the skeletal framework of the building against a clear sky.

Sistema de Gestión de Aprendizaje Asignación de Cursos y Planes de Aprendizaje

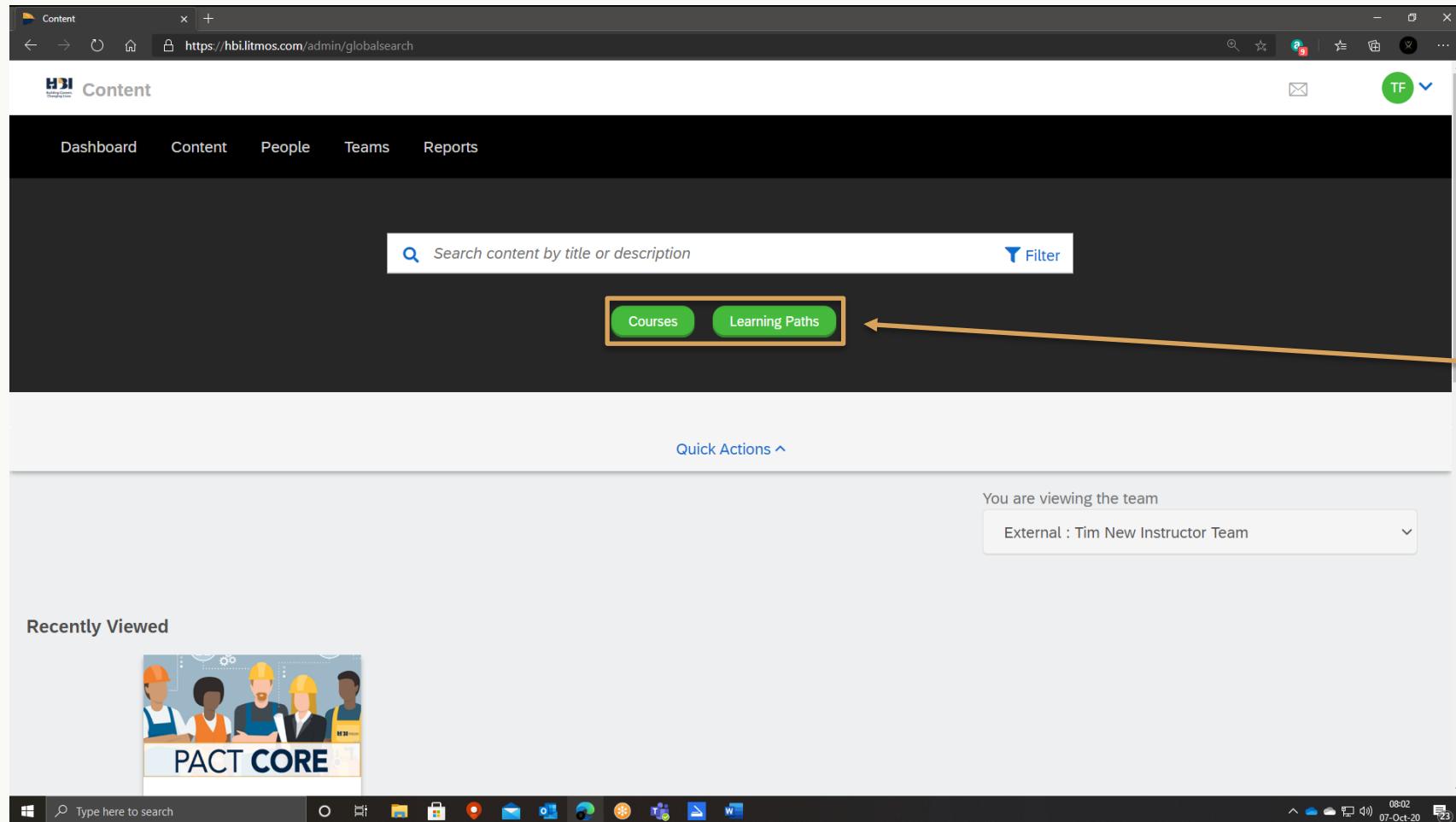
Asignación de Cursos y Planes de Aprendizaje



The screenshot shows the HBI Admin Dashboard interface. At the top, there is a navigation bar with tabs: Dashboard, Content (which is highlighted with a yellow border), People, Teams, and Reports. Below the navigation bar, a message says "You are viewing the team" followed by "External : Tim New Instructor Team". The dashboard features several statistics boxes: "Total Courses" (9), "Total Users" (3), "Active Courses" (9), and "Active Users" (3). On the left, there is a "Team Reports" section with three green buttons: "Course Activity", "User Activity", and "Module Activity". In the center, there is a "Modules Require Marking" section with a large blue "0". On the right, there is a green button labeled "Upcoming ILT schedule". The bottom of the screen shows the Windows taskbar with various pinned icons and the date/time: 08:02 07-Oct-20.

En el panel de información del usuario, seleccione Contenido.

Asignación de Cursos y Planes de Aprendizaje



The screenshot shows a web browser window for the HBI Content Management System at the URL <https://hbi.litmos.com/admin/globalssearch>. The page has a dark header with the HBI logo and navigation links for Dashboard, Content, People, Teams, and Reports. Below the header is a search bar with the placeholder "Search content by title or description" and a "Filter" button. Two green buttons, "Courses" and "Learning Paths", are highlighted with a yellow border. A double-headed orange arrow points between these two buttons. The main content area displays a message: "You are viewing the team" followed by "External : Tim New Instructor Team". At the bottom of the screen, the Windows taskbar is visible with various icons and the date/time: "08:02 07-Oct-20".

Después de entrar en la página de Contenidos, seleccione "Cursos" o "Planes de Aprendizaje". Los siguientes pasos son los mismos para cualquiera de los dos.



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Asignación de Cursos y Planes de Aprendizaje

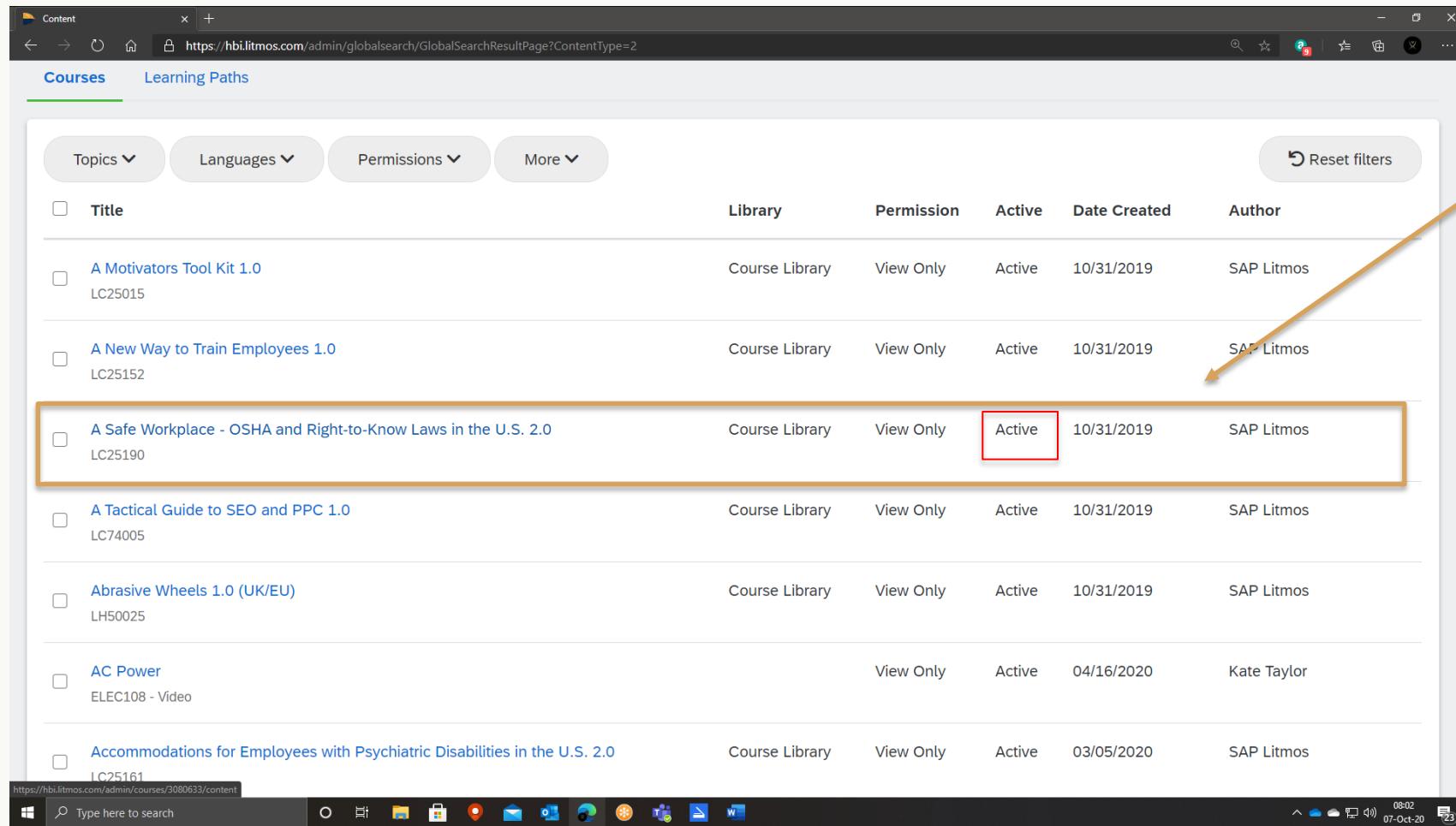
The screenshot shows a web browser window for the HBI Content management system at the URL <https://hbi.litmos.com/admin/globalsearch/GlobalSearchResultPage?ContentType=2>. The interface includes a navigation bar with links for Dashboard, Content, People, Teams, and Reports. A search bar at the top is highlighted with a yellow box and an arrow pointing to it from the text above. Below the search bar is a 'Filter' button. The main content area displays a list of courses under the 'Courses' tab. The course list includes columns for Topics, Languages, Permissions, More, Library, Permission, Active, Date Created, and Author. A filter bar at the top of the list allows users to search by title, language, permission, and more. One course, 'A Motivators Tool Kit 1.0', is selected and shown in detail below the list. The course details show it is in the 'Course Library' with 'View Only' permission, is active, was created on 10/31/2019 by SAP Litmos. The status 'Active' is highlighted with a yellow box and an arrow pointing to it from the text below. The bottom of the screen shows a Windows taskbar with various icons.

Topics	Languages	Permissions	More	Library	Permission	Active	Date Created	Author
<input type="checkbox"/> Title				Course Library	View Only	Active	10/31/2019	SAP Litmos
<input type="checkbox"/> A Motivators Tool Kit 1.0				Course Library	View Only	Active	10/31/2019	SAP Litmos
<input type="checkbox"/> LC25015								
<input type="checkbox"/> A New Way to Train Employees 1.0				Course Library	View Only	Active	10/31/2019	SAP Litmos

A continuación, podrá buscar cursos o planes de aprendizaje por título o palabra clave de descripción, utilizando la barra de búsqueda situada en la parte superior de la página.

También puede desplazarse por la lista de cursos o planes de aprendizaje por orden alfabético o filtrar su búsqueda como desee. Asegúrese de asignar el contenido activo, no el inactivo.

Asignación de Cursos y Planes de Aprendizaje



The screenshot shows a web browser window with the URL <https://hbi.litmos.com/admin/globalsearchresultpage?Content-Type=2>. The page displays a list of courses under the 'Courses' tab. The columns include Title, Library, Permission, Active, Date Created, and Author. One course, 'A Safe Workplace - OSHA and Right-to-Know Laws in the U.S. 2.0', is highlighted with a red border around its row. This course is listed in the 'Course Library' with 'View Only' permission and is marked as 'Active'. The date created is 10/31/2019, and the author is SAP Litmos. The browser's address bar shows the full URL, and the taskbar at the bottom includes icons for File, Home, Task View, Start, Taskbar View, File Explorer, Edge, Mail, Photos, OneDrive, Microsoft Store, Microsoft Teams, Microsoft Edge, and Word.

Title	Library	Permission	Active	Date Created	Author
A Motivators Tool Kit 1.0 LC25015	Course Library	View Only	Active	10/31/2019	SAP Litmos
A New Way to Train Employees 1.0 LC25152	Course Library	View Only	Active	10/31/2019	SAP Litmos
A Safe Workplace - OSHA and Right-to-Know Laws in the U.S. 2.0 LC25190	Course Library	View Only	Active	10/31/2019	SAP Litmos
A Tactical Guide to SEO and PPC 1.0 LC74005	Course Library	View Only	Active	10/31/2019	SAP Litmos
Abrasive Wheels 1.0 (UK/EU) LH50025	Course Library	View Only	Active	10/31/2019	SAP Litmos
AC Power ELEC108 - Video		View Only	Active	04/16/2020	Kate Taylor
Accommodations for Employees with Psychiatric Disabilities in the U.S. 2.0 LC25161	Course Library	View Only	Active	03/05/2020	SAP Litmos

Simplemente haga clic en el título del curso o plan de aprendizaje deseado. Asegúrese de que sea un contenido activo.

Asignación de Cursos y Planes de Aprendizaje

The screenshot shows the HBI Learning Management System (LMS) interface. At the top, there's a navigation bar with links like 'Content', 'People' (which is highlighted with a yellow box and arrow), 'Teams', and 'Ratings'. Below this, a search bar says 'Type here to search' and a toolbar has icons for file operations. The main content area displays a course titled 'A Safe Workplace - OSHA and Right-to-Know Laws in the U.S. 2.0'. It includes a preview of the course content, which discusses workplace safety statistics and OSHA topics. A 'Preview Course' button is visible. On the left, there's a sidebar with various safety-related terms like 'INSPECTOR', 'MEDICAL', 'CAUTION', 'WARNING', 'DANGER', 'INDUSTRY', 'MEDICINE', 'SIGN', 'PRACTICE', 'FIRST AID', 'CONSTRUCTION', 'JOBPLACE', 'CURE', 'HAZARD', 'EYEWEAR', 'WORKSITE', 'SECURE', 'OFFSHORE', 'PROTECTION', 'RISK', 'NURSE', 'DOCTOR', 'EMERGENCY', 'FIRE', 'EXTINGUISHER', 'TEST', 'CLINIC', 'TECHNICIAN', 'DANGER', 'LIFE', 'ENGINEER', 'TEST', 'CLINIC'. Below the course preview, a message says 'Adding/removing modules, changing status (active/inactive) or (optional/mandatory) will update results for assigned users that are not already complete.' A module list shows 'A Safe Workplace - OSHA and Right-to-Know Laws in the U.S.'. At the bottom, there's a 'Privacy Policy' link and a system status bar.

Puede revisar la descripción del curso o plan de aprendizaje para asegurarse de que es el contenido que está buscando.

También puede obtener una vista previa del curso o plan de aprendizaje antes de asignarlo a sus alumnos.

Cuando decida que este es el curso que desea asignar, haga clic en la pestaña de Personas.



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Asignación de Cursos y Planes de Aprendizaje

A Safe Workplace - OSHA and RI

https://hbi.litmos.com/admin/courses/3080633/people

Workplace safety must be a primary consideration for any organization. According to OSHA's website, in 2015, 4,175 workers were killed by workplace accidents and the Bureau of Labor Statistics reports nearly three million workplace injuries occurred in the same year. These staggering numbers represent, not only a cost to employees' well-being, but also financial and time costs to the company. It is vital that you understand the safety laws and procedures in place to protect you and your employees. Topics include - • The purpose and scope of OSHA • The Right-to-know laws and enactments • Incidence rates and records • Inspections and Penalties Duration - 10 minutes Release date - December 14, 2017 Revision date - August 13, 2019

LC25190

Marketplace Course

Content People Teams Ratings

People (0)

You are viewing the team
External : Tim New Instructor Team

Assign to existing people

Select people that will be granted access to this Asset.

Assign to existing people

Privacy Policy

Si hace clic en el enlace "Asignar a personas existentes", accederá a su lista de estudiantes.



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Asignación de Cursos y Planes de Aprendizaje

The screenshot shows a web browser window for 'A Safe Workplace - OSHA and Right-to-Know Laws in the U.S. 2.0'. The page includes a sidebar with a collage of safety-related words like 'WORKER', 'INDUSTRY', 'MEDICINE', 'SIGNAL', 'CAUTION', 'WARNING', 'BURN', 'GLOVE', 'HAZARD', 'SPECIALE', 'INSPECTOR', 'FIRST AID', 'CONSTRUCTION', 'JOBPLACE', 'CURE', 'MEDICAL', 'EARWEAR', 'RISK', 'NURSE', 'WORKSITE', 'PROTECTION', 'EYEWEAR', 'JOB', 'SECURE', 'OFFSHORE', 'MEDICAL', 'CARE', 'SERIES', 'DOCTOR', 'EMERGENCY', 'FIRE EXTINGUISHER', 'TECHNICIAN', 'DANGER', 'LIFE', 'ENGINEER', 'CLINIC'. The main content area displays the course title and a brief description. Below the description is a search bar labeled 'Search for people to assign' and a list of users with checkboxes:

- Assign to all users
- Kate Taylor ktaylor@hbi.org
- Kate Test katetest@hbi.org
- Timothy Forest tforest@hbi.org

A green arrow points from the text 'Desde su lista de estudiantes puede asignar el curso o plan de aprendizaje a todos los usuarios.' to the 'Assign to all users' checkbox. Another green arrow points from the text 'También puede asignarlo sólo a usuarios específicos.' to the individual user checkboxes.

Desde su lista de estudiantes puede asignar el curso o plan de aprendizaje a todos los usuarios.

También puede asignarlo sólo a usuarios específicos.



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Asignación de Cursos y Planes de Aprendizaje

The screenshot shows a web browser window for 'A Safe Workplace - OSHA and RI' at the URL <https://hbi.litmos.com/admin/courses/3080633/people#>. The page displays a course titled 'A Safe Workplace - OSHA and RI'. On the left, there's a sidebar with a decorative grid of safety-related icons and links to 'Content', 'People', 'Teams', and a star icon. The main content area shows a search bar 'Search for people to assign' and a list of users:

- Assign to all users
- Kate Taylor ktaylor@hbi.org
- Kate Test katetest@hbi.org
- Timothy Forest tforest@hbi.org

A dropdown menu shows 'Assigning the team' set to 'Tim New Instructor Team'. At the bottom, there's a green button labeled 'Assign to existing people' and a checkbox for 'Send email/text notifications to Learners'. Below these are 'Assign' and 'Cancel' buttons. A OneDrive notification 'Screenshot saved' is visible in the bottom right corner.

Después de seleccionar los estudiantes deseados, puede hacer clic en Asignar y el nuevo curso o plan de aprendizaje aparecerá en la página de inicio de su estudiante como un curso asignado.



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